



**PTO Minutes
September 27, 2023**

Members in Attendance	
Board Members	Andrea Faller (Student Services Coordinator - Admin) Nick Ford (Teacher Liaison) Erika Allen (Co-Chair & Treasurer) Michaela Champlin (Principal) Jessica Maurais (Volunteer Coordinator) Lindsey Packer (Secretary) Paulette Caruso (Co-Chair)
Other Members	-Lisa Moulton -Theresa Hernandez -Meghan Dix -David Sullivan

Agenda Item		Board Notes
1	-Fundraising to kick off the year -Additional Fundraising Ideas -Sneaker Drive	<ol style="list-style-type: none"> 1. Charleston Wrap - participation rate is down, only about 3.8% have participated with sales. Looking to extend the due date to encourage more sales. 2. Sneaker Drive - Received 3 checks so far, 153.50 raised. At this time, we are ending this fundraiser. 3. Additional Ideas <ol style="list-style-type: none"> a. Jordan's Ice Cream agreed to hold a fundraiser on October 12th from 5pm-8pm. They will give 10% of the profits of those who say they are there for the fundraiser. Dairy Queen and Happy Cow are possibilities in the spring. At this time, we will hold off on any Ice Cream fundraisers until the spring. 4. Focus on promoting the Trunk or Treat
2	Trunk-or-Treat	<ol style="list-style-type: none"> 1. Harvest Festival at WHS is October 26th. <ol style="list-style-type: none"> a. Possible date for Trunk or Treat. b. This is a safe place to Trick or Treat c. Well done last year, looking forward to it this year d. More of a fundraiser possibility this year e. \$5.00 donation per family requested to Trunk or Treat



		<ol style="list-style-type: none">f. Will send out a Google Form for trunk sign-ups (\$5 entry fee)g. Lindsey will make a poster and a donation collection pumpkin
3	How to Encourage new members to Join PTO	<ol style="list-style-type: none">1. Continue spreading the word on Facebook to encourage people to join2. Volunteer Coordinator form could help encourage support without needing to formally join
4	Parent Sign-up: Volunteer Coordinator update	<ol style="list-style-type: none">1. Can send out an online form to encourage families to participate in ways they can, even if it is more support versus attending meetings2. Jess and Michaela will connect about getting a Google Form out to families to collect information about support possibilities
5	Ski Club Update	<ol style="list-style-type: none">1. Paulette has stepped down and David will be stepping in to that position. He has been shadowing Paulette for the past two years.2. Sign-ups for the Ski Club are going out to families this week.3. Ski days will be on Fridays4. Waiting to get the bus schedule5. Could we combine the elementary schools as one unit instead of 3 schools? This would help with number requirements.6. A parent question night will be held on October 5th at 5pm at WHS.7. Start looking ahead for a person next year to take over Ski Club as both current members will be leaving at the end of this year.8. Leave the school at 1:30 pm until about 6 pm.
6	Playground Update	<ol style="list-style-type: none">1. There is a vendor Laconia Schools are now working with2. Looking to have these playgrounds completed by the start of next school year3. Two structures are coming to WHS4. 25-year anniversary of the Monster (Fundraising possibility?)
7	Website Update	<ol style="list-style-type: none">1. Included more about what PTO is2. Working on making the website more interactive to gain interest3. Make it known that PTO sponsored events are sponsored by the PTO4. Lindsey will email IT about getting a new email for PTO5. A goal to include more about what PTO is and does on the website
8	Principal Update	<ol style="list-style-type: none">1. No updates
9	Open Items	<ol style="list-style-type: none">1. A requisition for a 4th grade field trip was asked of the PTO and approved.2. October 18th is the next meeting